

# Twelfth Grade Career Portfolio Rubric

Student \_\_\_\_\_

Mentor \_\_\_\_\_

## Semester 1

<b>A</b>	<b>B</b>	<b>F</b>
<input type="checkbox"/> meets the standard by reading and recording 12 book equivalents towards the 25 Book Requirement with thoughtful recommendations on the reading logs	<input type="checkbox"/> incomplete or no record of the 12 book equivalents	<input type="checkbox"/> incomplete or no record of the 12 book equivalents
<input type="checkbox"/> 2 quality pieces (including at least one piece that demonstrates a reading, writing, <b>or</b> mathematics skill)	<input type="checkbox"/> 2 quality pieces (including at least one piece that demonstrates a reading, writing, <b>or</b> mathematics skill)	<input type="checkbox"/> incomplete, not reflecting student performance through two quality pieces
<input type="checkbox"/> organized and presented in a professional manner, so the student and mentor can find all needed information	<input type="checkbox"/> organized well, so the student and mentor can find all needed information	<input type="checkbox"/> unorganized and requires extra time looking for and identifying pieces

## Semester 2

The semester 2 grade for all seniors will be determined using the Senior Career Portfolio Presentation Rubric. The items needed to obtain an “A” for that final grade are listed below.

### Career Portfolio Items

- Item 1: Table of Contents
- Item 2: Cover Letter
- Item 3: Resume
- Item 4: Transcript
- Item 5: Senior Project
- Item 6: Reflective Essay
- Item 7: Five Best Pieces
- Item 8: Job Interview Questions with Responses
- Item 9: 25 Book Equivalents
- Item 10: Feedback Form with Reflection